

Kankakee Public Library
Board of Trustees Meeting
September 19, 2023
5:30pm – 3rd Floor Meeting Room
ORDER OF BUSINESS

1. Call to Order/Roll Call (motion)
2. Minutes (motion)
 - A. previous minutes
3. Public Comment (5 minute limit)
4. Communications
 - A. Waivers review
 - B. monthly statistics
5. Bills and Invoices (motion)
 - A. KPL checks
 - B. KEP checks
6. Financial Report
 - A. Review of KPL and KEP budget and accounts
7. Director's Report
 - A. Budget
 - B. Building and Grounds
 - i. Build-out Updates
 - C. Personnel
 - i. Corine Rose, new YS Asst III/Lead
 - ii. New Staff Postings
 - D. Programs
 - i. YS
 - ii. AS
 - iii. Outreach
 - E. Other
 - i. JCDC
8. Unfinished Business
 - A. Board/Staff Appreciation Day
9. New Business
 - A. Staff In-Service half-day closings (motion)
 - i. Friday, October 13 – noon
 - ii. Friday, April 12 – noon
 - B. Check-out Policy – 3 weeks (motion)
 - C. Designate OMA officer (takes training annually) (motion)
10. Executive session as needed (motion)
 - A. A closed session under 5 ILCS 120/2(c)(5) - to discuss the purchase or lease of real property for the use of the public body
11. Adjournment (motion)

NOTE: If you will be unable to attend, please call Director Beasley at the Library 815.939.4564. Five members comprise a quorum; a quorum is necessary to conduct business.