

Kankakee Public Library
April 18th, 2023
Board Meeting Minutes

The meeting of the Kankakee Public Library Board of Trustees began at 5:32 p.m.

ROLL CALL

Present: Bruce Conway, Bonnie Brewer, Michael Costanza, Ruth Hatcher, and Vena Burkes.

Absent: Geraldine Adams, Mike Gall, Elizabeth Barbosa, and Kent Wade

Also present were: Allison Beasley, Library Director; Vicki Forquer, Assistant Director of Library Resources; Stephanie Schriener, Tech Services Supervisor, and Amanda Goin, Tech Services Assistant.

Review of Minutes: The April 2023 minutes were reviewed. A motion was made by Ms. Burkes to approve the minutes and seconded by Ms. Brewer. The minutes were approved unanimously.

Public Comments: There was no public comment.

Communications: Stephanie Schriener and Amanda Goin explained the Tech Services steps of ordering, entering, and processing library materials. S They explained how they gather and use statistics. Ms. Beasley and presented the April statistics.

Bills and Invoices and Financial Report: The board reviewed the bills and invoices for the month of April. Ms. Vena moved to accept both the Library and Event Partnership bills and invoices; Mr. Costanza seconded the motion and the library bills and invoices were accepted unanimously.

Director's Report: Ms. Beasley reported the following: The Kankakee Kultivators planted flowers downtown and around the building. The flowers are now part of KDC's budget which means no cost to the library. There have been six interviews for the Assistant Director of Library Engagement and the final decision will be announced shortly. Tech Pro Logic is discontinuing their contract with the library and the search is on for a new company. Mary Bass and Celia Greer presented at ILA. Fine Free week was a success.

Unfinished Business: There was no unfinished business.

New Business: Ms. Beasley requested a half day closing on Friday, May 19 for a staff inservice. Ms. Hatcher moved to approve the request. Ms. Burkes seconded the motion and the board approved unanimously.

Executive Session: The board entered executive session at 6:35 p.m. A motion by Ms. Hatcher was made to retain the recent executive session minutes secure for another six months, with the exception of November, 11 2022 meeting. Ms. Brewer seconded and the board approved the motion unanimously. Ms. Hatcher motioned to adjourn and Mr. Costanza seconded. The meeting ended at 7:18 p.m.

Minutes respectfully submitted by Vicki Forquer.