

Kankakee Public Library
January 17th, 2023
Board Meeting Minutes

The meeting of the Kankakee Public Library Board of Trustees began at 5:31 p.m.

ROLL CALL

Present: Bruce Conway, Ruth Hatcher Mike Gall, Bonnie Brewer, Vena Burkes, Michael Costanza

Absent: Geraldine Adams, Kent Wade

Also present were: Allison Beasley, Library Director; Korie Worth, Business Manager, Desnee Thompson, Circulation Supervisor, and the Circulation staff.

Review of Minutes: The December 2022 minutes were reviewed. A motion was made by Burkes to approve the minutes and seconded by Hatcher. The minutes were approved unanimously.

Public Comments: There was no public comment.

Communications: The Circulation department presented to the board; they introduced the staff and informed the board on the inner workings of their department. They informed on the Outreach Coordinator position and the Interlibrary Loan position as well as how the various departments have been collaborating. The board was grateful for the communicative report. Ms. Beasley presented the statistics in a new format that was created by Assistant Supervisor Hannah Swale. The board can expect more updates on these.

Bills and Invoices and Financial Report: The board reviewed the bills and invoices for the month of December. Burkes moved to accept the library bills and invoices; Brewer seconded the motion and the library bills and invoices were accepted unanimously. The partnership bills and invoices were also reviewed. Gall motioned to accept the bills and invoices; Hatcher seconded and the board approved unanimously.

Director's Report: Ms. Beasley reported the following: The final property tax disbursement was received. Darnell Davis is the new Operations Supervisors. Camille Rose's office carpet as well as the auditorium carpet was professionally cleaned. There is an opening in the Adult Services department due to Darnell's promotion. The board can expect Liz Barbosa to join the board after she is approved at City Council. The open Assistant Director position will be advertised at the end of January. Mr. Conway asked how broad of a search will be done. Ms. Beasley replied it will be posted on the RAILS website. The library was featured in a New York Times article discussing TikTok meeting young readers where they are.

Unfinished Business: There was no unfinished business.

New Business: The official request to rename the Teen Zone was made to the board. Hatcher made a motion to approve the renaming and Costanza seconded the motion; the board approved the renaming unanimously.

Executive Session: Executive session was not needed.

There being no additional business, Ms. Burkes motioned to end the meeting ended at 6:18 p.m.