

Kankakee Public Library
October 17, 2023
Board Meeting Minutes

The meeting of the Kankakee Public Library Board of Trustees began at 5:49p.m.

ROLL CALL

Present: Bruce Conway, Vena Burkes, Mike Gall, Elizabeth Barbosa and Kent Wade

Absent: Ruth Hatcher, Bonnie Brewer, Michael Costanza, Mike Gall

Also present were: Allison Beasley, Library Director Camille Rose, Assistant Director of Library Engagement, Vicki Forquer Assistant Director of Library Resources and Korie Worth, Business Manager.

Review of Minutes: The September 2023 minutes were reviewed. An edit was pointed out by Ms. Burkes that Mr. Wade was nominated by her to be the OMA officer. Mr. Wade motioned to approve the minutes with the correction and seconded by Ms. Barbosa. The minutes were approved unanimously.

Public Comments: There was no public comment.

Communications: The board was given the September statistics.

Bills and Invoices and Financial Report: The board reviewed the bills and invoices for the month of September. Ms. Barbosa moved to accept the Library bills and invoices; Mr. Wade seconded the motion and the library bills and invoices were accepted unanimously. Ms. Burkes moved to accept the Events Partnership bills and invoices and Mr. Wade seconded the motion; the board approved unanimously.

Director's Report: Ms. Beasley reported the following: The office buildouts are almost complete. There have been a few staff promotions as well as new hires. The fall in-service was a success put on by Vicki Forquer and Camille Rose. There were twenty-nine staff that attended. The next in-service will be held in April.

Unfinished Business: There was no unfinished business.

New Business: The Child Extended Bereavement Law needs to be added to the Library policy manual; Ms. Burkes motioned to approve and Ms. Adams seconded. The board approved unanimously. Ms. Forquer and Ms. Rose were advised the employee handbook and the policy manual should be separated. Ms. Barbosa motioned to approve the separation and Ms. Burkes seconded. The board approved unanimously.

Executive Session: There was no executive session.

Mr. Wade motioned to adjourn at 6:25 p.m.

Minutes respectfully submitted by Korie Worth.