

Kankakee Public Library
Board of Trustees Meeting
November 21, 2023
5:30pm – 3rd Floor Meeting Room
ORDER OF BUSINESS

1. Call to Order/Roll Call (motion)
2. Minutes (motion)
 - A. previous minutes
3. Public Comment (5 minute limit)
4. Communications
 - A. monthly statistics
 - B. Room waiver
 - C. Thank you note for Carol Zoladz
5. Bills and Invoices (motion)
 - A. KPL checks
 - B. KEP checks
6. Financial Report
 - A. Review of KPL and KEP budget and accounts
7. Director's Report
 - A. Budget
 - B. Building and Grounds
 - i. Offices update
 - ii. HVAC
 - C. Personnel
 - i. New jobs posted
 - D. Programs
 - i. YS Family Reading Nights
 - ii. AS programs
 - E. Other
 - i. LMC conference
8. Unfinished Business
9. New Business
 - A. 2024 Closings (motion)
 - B. FOIA policy (motion)
 - C. Policy updates (motion)
10. Executive session will not be needed this month (motion)
11. Adjournment (motion)

NOTE: If you will be unable to attend, please call Director Beasley at the Library 815.939.4564. Five members comprise a quorum; a quorum is necessary to conduct business.