

Kankakee Public Library
Board of Trustees Meeting
May 16, 2023
5:30pm – 3rd Floor Meeting Room
ORDER OF BUSINESS

1. Call to Order/Roll Call (motion)
2. Minutes (motion)
 - a. Previous minutes
3. Public Comment (5 minute limit)
4. Communications
 - a. Technical Processing Supervisor Stephanie Schriener presentation (20 mins total)
 - b. Monthly statistics
5. Bills and Invoices (motion)
 - a. KPL checks
 - b. KEP checks
6. Financial Report
 - a. Review of KPL and KEP budget and accounts
7. Director's Report
 - a. Budget
 - i. End of FY 2022/23
 - b. Building and Grounds
 - i. Early steps build-out for AD Library Engagement Office
 - c. Personnel
 - i. AD Library Engagement + AS Media Lead update
 - ii. Tamara Martinez leaving
 - iii. Manish Bavaria/Tech Pro Logic leaving
 - d. Programs
 - i. Mary Bass and Celia Greer at Reaching Forward conference
 - ii. AS – Frank Lloyd Wright program
 - iii. Circ – Fine Free Week update
 - e. Other
 - i. Tech Supervisor Stephanie Schriener
8. Unfinished Business
9. New Business
 - a. Patron Behavior Policy (motion)
 - b. Open Meetings Act Policy (motion)
10. Executive session as needed (motion)
 - a. An executive session will be needed to approve past exec session minutes +
 - b. Discuss a personnel issue
11. Adjournment (motion)

NOTE: If you will be unable to attend, please call Ms. Beasley at the Library 815.939.4564. Five members comprise a quorum; a quorum is necessary to conduct business.