

**Kankakee Public Library January 16<sup>th</sup>, 2024  
Board Meeting Minutes**

The meeting of the Kankakee Public Library Board of Trustees began at 5:34p.m.

**ROLL CALL**

**Present:** Vena Burkes, Kent Wade, Bruce Conway, Liz Barbosa, Mike Gall, Michael Costanza, Bonnie Brewer

**Absent:** Geraldine Adams, Ruth Hatcher

**Also present were:** Allison Beasley, Library Director, Camille Rose, Assistant Director of Library Engagement, Vicki Forquer, Assistant Director of Library Resources, and Korie Worth, Business Manager

**Review of Minutes:** The December 19<sup>th</sup> minutes were reviewed. Ms. Burkes made a motion to approve the minutes and Mr. Costanza seconded the motion. The board approved the minutes unanimously.

**Public Comments:** There was no public comment.

**Communications:** Ms. Beasley presented the monthly statistics and informed the board on her approval of three room waivers.

**Bills and Invoices and Financial Report:** The board reviewed the bills and invoices for the month of December. Mr. Gall motioned to approve the bills and invoices and Ms. Burkes seconded the motion; the board approved unanimously. The board also reviewed the bills and invoices for the Kankakee Events Partnership. Ms. Brewer motioned to approve the bills and invoices and Mr. Costanza seconded the motion; the board approved unanimously.

**Director's Report:** Ms. Beasley reported the following: the library budget is on track with expenditures. The support services staff have been cleaning out the 2<sup>nd</sup> floor locker room to make space for the 4<sup>th</sup> floor storage items. Ms. Beasley informed the board Gardent wants our server room moved. The board discussed where the new location would be. The Youth Services programs have been successful this past month. Adult Services has an upcoming underground railroad program happening soon. The Kankakee Events Partnership hosted wintersong at the Majestic Weddings and Events and saw a wonderful turnout.

**Unfinished Business:** There was no unfinished business.

**New Business:** The board was given a list of items to surplus. Ms. Burkes motioned to approve the request, Mr. Costanza seconded the motion and the board approved unanimously.

**Executive Session:** There was no executive session.

Mr. Wade motioned to adjourn; the meeting ended at 6:08p.m.

Minutes respectfully submitted by Korie Worth.