

Kankakee Public Library
April 18th, 2023
Board Meeting Minutes

The meeting of the Kankakee Public Library Board of Trustees began at 5:30 p.m.

ROLL CALL

Present: Bruce Conway, Mike Gall, Kent Wade, Liz Barbosa, Bonnie Brewer, Michael Costanza, Ruth Hatcher, Vena Burkes arrived at 5:48pm

Absent: Geraldine Adams

Also present were: Allison Beasley, Library Director; Vicki Forquer, Assistant Director of Engagement; Mary Bass, Youth Services Assistant Supervisor; Celia Greer, Teen Coordinator; Carol Szynal, President of the Friends of the Library.

Review of Minutes: The March 2023 minutes were reviewed. A motion was made by Brewer to approve the minutes and seconded by Wade. The minutes were approved unanimously.

Public Comments: There was no public comment.

Communications: Carol Szynal, President of the Friends of the Library spoke to the board about their organization. Through book sales and memberships, the Friends support programming at the library. They have contributed to bringing authors such as: Temple Grandin, Jonathan Eig, Orion Samuelson, and many more. The Friends also contribute money for purchases such as literature racks and soft seating. Recently they allowed their 501 (c) (3) status to be used to write a grant. Ms. Beasley described the two room waivers she approved this month and presented the March statistics.

Bills and Invoices and Financial Report: The board reviewed the bills and invoices for the month of March. Costanza moved to accept the library bills and invoices; Gall seconded the motion and the library bills and invoices were accepted unanimously. Hatcher moved to accept the Event Partnership bills and invoices; Burkes seconded the motion and the Event Partnership bills and invoices were accepted unanimously.

Director's Report: Ms. Beasley reported the following: The fiscal year is right on target. There was a fraudulent check caught under the Events Partnership account. Account needed to be closed and a new one created. Due to high temperatures outside the building temperature, 85 degrees and higher, became an issue. Therefore the library closed floors two-four.

Unfinished Business: Discussion was had regarding the Assistant Director of Library Engagement position and the renaming of the first Assistant Director position to Assistant Director of Library Resources. Gall moved to approve the new position in conjunction with renaming the original, Burkes seconded the motion. Motion was passed unanimously.

New Business: A fine free week was proposed for National Library week, April 23-29. Wade made a motion to approve a fine free week and Barbosa seconded the motion. The 2023-2024 budget was presented. There was a correction, Burkes moved to approve the budget with the correction, Hatcher seconded and the board approved unanimously.

Executive Session: Executive session was not needed.

There being no additional business, Mr. Gall motioned to end the meeting ended at 7:21pm.

Minutes submitted by Vicki Forquer.