

**Kankakee Public Library**  
**August 15<sup>th</sup>, 2023**  
**Board Meeting Minutes**

The meeting of the Kankakee Public Library Board of Trustees began at 5:40 p.m.

**ROLL CALL**

**Present:** Bruce Conway, Bonnie Brewer, Vena Burkes, Geraldine Adams, and Kent Wade.

**Absent:** Mike Gall, Elizabeth Barbosa, Michael Costanza, and Ruth Hatcher.

**Also present were:** Allison Beasley, Library Director and Vicki Forquer, Assistant Director of Library Resources.

**Review of Minutes:** The July 2023 minutes were reviewed. A motion was made by Ms. Burkes to approve the minutes and seconded by Ms. Brewer. The minutes were approved unanimously.

**Public Comments:** There was no public comment.

**Communications:** The board was given the past July statistics.

**Bills and Invoices and Financial Report:** The board reviewed the bills and invoices for the month of July. Ms. Burkes moved to accept the Library bills and invoices; Ms. Adams seconded the motion and the library bills and invoices were accepted unanimously. Ms. Brewer moved to accept the Events Partnership bills and invoices and Mr. Wade seconded the motion; the board approved unanimously.

**Director's Report:** Ms. Beasley reported the following: The final numbers for Merchant Street MusicFest are not complete due to pending payments. Attendance was down this year due in part to the high temperatures on Friday. While the attendance was down MSMF did not lose money. The first buildout for the Assistant Director office is waiting on building materials. Darnell Davis has completed the cleaning of the second-floor carpeting. Ms. Beasley completed a three-day Director's University in Springfield where she networked with other new directors and learned a lot, most notably information pertaining to FOIA and OMA. Several FOIA requests have been received in the past couple of months and all have been taken care of quickly. The conference was covered by a grant for which Ms. Beasley applied. The annual IPLAR report was included in the packet for review by the board.

**Unfinished Business:** There was no unfinished business.

**New Business:** There was no new business.

**Executive Session:** There was no executive session.

There being no additional business, Ms. Adams motioned to end the meeting which ended at 6:15pm

Minutes respectfully submitted by Vicki Forquer