

Kankakee Public Library
Board of Trustees Meeting
August 15, 2023
5:30pm – 3rd Floor Meeting Room
ORDER OF BUSINESS

1. Call to Order/Roll Call (motion)
 2. Minutes (motion)
 - a. Previous minutes
 3. Public Comment (5 minute limit)
 4. Communications
 - a. Email about YS
 - b. Monthly statistics
 5. Bills and Invoices (motion)
 - a. KPL checks
 - b. KEP checks
 6. Financial Report
 - a. Review of KPL and KEP budget and accounts
 7. Director's Report
 - a. Budget
 - i. First Property Tax Installment In
 - b. Building and Grounds
 - i. Buildouts updates
 - c. Personnel
 - i. YS Interviews
 - d. Programs
 - i. MSMF Wrap-Up
 - ii. Back to School Outreach
 - e. Other
 - i. Directors' University
 1. FOIA and OMA Reminders
 - a. Communication via email
 - b. Communication with majority of a quorum (3 ppl)
 2. IPLAR
8. Unfinished Business
9. New Business (motion)
10. Executive session as needed (motion)
 - a. An executive session will not be needed
11. Adjournment (motion)

NOTE: If you will be unable to attend, please call Ms. Beasley at the Library 815.939.4564. Five members comprise a quorum; a quorum is necessary to conduct business.