

**Kankakee Public Library**  
**September 19, 2023**  
**Board Meeting Minutes**

The meeting of the Kankakee Public Library Board of Trustees began at 5:33 p.m.

**ROLL CALL**

**Present:** Bruce Conway, Bonnie Brewer, Vena Burkes, Ruth Hatcher, Michael Costanza, Mike Gall. Elizabeth Barbosa arrived at 5:40 p.m. and Kent Wade arrived at 5:51 p.m.

**Absent:** Geraldine Adams

**Also present were:** Allison Beasley, Library Director Camille Rose, Assistant Director of Library Engagement, and Korie Worth, Business Manager.

**Review of Minutes:** The August 2023 minutes were reviewed. A motion was made by Ms. Brewer to approve the minutes and seconded by Mr. Costanza. The minutes were approved unanimously.

**Public Comments:** There was no public comment.

**Communications:** The board was given the past August statistics and a list of room waivers that were approved.

**Bills and Invoices and Financial Report:** The board reviewed the bills and invoices for the month of August. Ms. Burkes moved to accept the Library bills and invoices; Ms. Hatcher seconded the motion and the library bills and invoices were accepted unanimously. Mr. Costanza moved to accept the Events Partnership bills and invoices and Mr. Gall seconded the motion; the board approved unanimously.

**Director's Report:** Ms. Beasley reported the following: The buildouts for Ms. Rose and Ms. Thompson's offices will begin mid-September. Ms. Corine Rose was the successful candidate for the Youth Services Lead position. Ms. Celia Greer has announced she will be leaving the Library. Programs are in full swing in each department.

**Unfinished Business:** There was no unfinished business.

**New Business:** There will be two staff in-service days. These warrant noon closings and fall on October 13<sup>th</sup> and April 12<sup>th</sup>. Mr. Costanza motioned to approve the closings and Ms. Burkes seconded; the board approved unanimously. The staff would like to change the check-out policy from two weeks to three weeks. Ms. Burkes motioned to approve the new policy and Mr. Costanza seconded. The board approved unanimously. The board has to nominate an OMA officer. Discussion was held. Mr. Wade motioned to approve Ms. Burkes as the OMA officer for 12 months and Ms. Hatcher seconded; the board approved unanimously.

**Executive Session:** Mr. Wade motioned to enter executive session and Mr. Gall seconded; the board entered executive session at 6:15pm. The board exited executive session and the meeting adjourned at 6:50pm.

Minutes respectfully submitted by Korie Worth.