

**Kankakee Public Library February 20th, 2024
Board Meeting Minutes**

The meeting of the Kankakee Public Library Board of Trustees began at 5:34p.m.

ROLL CALL

Present: Vena Burkes, Bruce Conway, Mike Gall, Michael Costanza, Bonnie Brewer, Kent Wade arrived at 5:45pm and Geraldine Adams arrived at 5:53pm

Absent: Liz Barbosa, Ruth Hatcher

Also present were: Allison Beasley, Library Director, and Korie Worth, Business Manager

Review of Minutes: The January 16th minutes were reviewed. Ms. Burkes made a motion to approve the minutes and Mr. Gall seconded the motion. The board approved the minutes unanimously.

Public Comments: There was no public comment.

Communications: Ms. Beasley presented the monthly statistics to the board as well as the one room waiver request that was approved.

Bills and Invoices and Financial Report: The board reviewed the bills and invoices for the month of January. Ms. Burkes inquired what the library pays immediate care for. Ms. Beasley explained the new employee drug tests are conducted there. Mr. Gall motioned to approve the bills and invoices and Mr. Costanza seconded the motion; the board approved unanimously. The board also reviewed the bills and invoices for the Kankakee Events Partnership. Mr. Costanza motioned to approve the bills and invoices and Ms. Brewer seconded the motion; the board approved unanimously.

Director's Report: Ms. Beasley reported the following: The budget is on target for the end of the fiscal year. The lease has been modified to reflect the 4th floor change; the server room was moved to the second floor. The Underground Railroad program was a success and saw forty-six attendees. The Teen Town Hall event was attended by Mayor Curtis and was also a success.

Unfinished Business: There was no unfinished business.

New Business: The board was given a list of surplus items; Mr. Wade made a motion to approve the surplus requests and Ms. Burkes seconded. The board approved unanimously. The policy committee had a few updates to existing policies. Mr. Wade motioned to approve the edits, Ms. Burkes seconded and the board approved unanimously. The Library requested to have the month of April be amnesty month again; discussion was held. Ms. Brewer motioned to approve the request and Mr. Gall seconded. The board approved unanimously.

Executive Session: There was no executive session.

Ms. Burkes motioned to adjourn. The meeting ended at 6:08pm.

Minutes respectfully submitted by Korie Worth.