

**Kankakee Public Library**  
**July 18<sup>th</sup>, 2023**  
**Board Meeting Minutes**

The meeting of the Kankakee Public Library Board of Trustees began at 5:32 p.m.

**ROLL CALL**

**Present:** Bruce Conway, Bonnie Brewer, Michael Costanza, Ruth Hatcher, Vena Burkes, and Mike Gall. Geraldine Adams arrived at 5:35pm.

**Absent:** Elizabeth Barbosa

**Also present were:** Allison Beasley, Library Director; Vicki Forquer, Assistant Director of Library Resources; Camille Rose, Assistant Director of Library Engagement; Korie Worth, Business Manager

**Review of Minutes:** The June 2023 minutes were reviewed. A correction was noted by Mr. Costanza and a motion was made by Ms. Burkes to approve the minutes with the correction and seconded by Mr. Gall. The minutes were approved unanimously.

**Public Comments:** There was no public comment.

**Communications:** The board reviewed the statistics for the month. The Daily Journal access points have been added to the regular stats.

**Bills and Invoices and Financial Report:** The board reviewed the bills and invoices for the month of June. Ms. Hatcher moved to accept the Library bills and invoices; Ms. Burkes seconded the motion and the library bills and invoices were accepted unanimously. Ms. Brewer moved to accept the Events Partnership bills and invoices and Ms. Adams seconded the motion; the board approved unanimously.

**Director's Report:** Ms. Beasley reported the following: The library rent is going down a small amount due to ECDA taking over Mr. Roland Johnson's former office. Ms. Beasley and Mr. Conway had a meeting with the bank to discuss interest rates; they were able to increase the interest rate but it requires opening a new account. The board will discuss how much to put in that account. The board was given two quotes for the buildouts needed for new offices. Ms. Mary Bass was officially named the Youth Services Supervisor.

**Unfinished Business:** There was no unfinished business.

**New Business:** The board discussed the amount that should be allotted to the new account earning a higher interest rate. Mr. Conway recommended \$100,000; Mr. Wade motioned to approve the amount and Ms. Burkes seconded. The board approved unanimously. The board discussed the buildout quotes and how they would be paid for. Ms. Beasley suggested the amount left in the Wertz account would cover a good amount and the rest could be taken from reserves. Mr. Wade motioned to approve the buildout on the first floor and Ms. Adams seconded. The board approved unanimously. Ms. Burkes motioned to approve the buildout on the third floor and Mr. Wade seconded; the board approved unanimously. The board also viewed the recent TikTok featuring President Obama and celebrated the staff for all of their hard work!

**Executive Session:** There was no executive session.

Minutes respectfully submitted by Korie Worth