

Kankakee Public Library
201 East Merchant Street, Kankakee IL
Board of Trustees Meeting
September 20, 2022
5:30pm – 3rd Floor Meeting Room
ORDER OF BUSINESS

1. Call to Order/Roll Call (motion)
2. Minutes (motion)
 - a. August 16, 2022 meeting minutes
 - b. August 13, 2022 special meeting minutes
3. Public Comment (5 minute limit)
4. Communications
 - a. Project Sun waiver
 - b. 2nd property tax disbursement
 - c. Statistics
5. Bills and Invoices (motion)
6. Financial Report
 - a. Review of library and Events Partnership budget and accounts
7. Director's Report
 - a. Budget
 - i. ELS license sticker program
 - ii. Square/QuickBooks app error
 - b. Building and Grounds
 - i. Potential fourth floor renter
 - ii. Teen zone TV upgrades
 - c. Personnel
 - i. Youth Services and Circulation hiring in progress
 - d. Programs
 - i. Spirit Week
 - ii. Friends program featuring Joe Yurgine
 - iii. Celia Greer Daily Journal article and Corner Jams
 - e. Other
 - i. Allison report on grant application work
 - ii. Roland Johnson anti-violence grant work
8. Unfinished Business
9. New Business
 - a. Policy prohibiting personal use of library equipment (motion)
 - b. Policy allowing circulation of new magazines (motion)
 - c. Request to close at noon on October 14th for in-service (motion)
10. Executive session as needed (motion)
 - a. *5 ILCS 120/2(c)* - Executive session to discuss candidates for appointment to the position of Director of the Library.
11. Adjournment (motion)

NOTE: If you will be unable to attend, please call Mr. Bertrand at the Library 815.939.4564. Five members comprise a quorum; a quorum is necessary to conduct business.