

**Kankakee Public Library**  
201 East Merchant Street, Kankakee IL  
**Board of Trustees Meeting**  
**October 18, 2022**  
5:30pm – 3<sup>rd</sup> Floor Meeting Room  
**ORDER OF BUSINESS**

1. Call to Order/Roll Call (motion)
2. Minutes (motion)
  - a. September 20<sup>th</sup> meeting minutes
  - b. September 13<sup>th</sup>, 20<sup>th</sup>, 27<sup>th</sup>, 29<sup>th</sup>, October 4<sup>th</sup>, 6<sup>th</sup> special board meeting open sessions
3. Public Comment (5 minute limit)
4. Communications
  - a. September statistics
  - b. Taya Robertson Thanksgiving room waiver
  - c. Harbor House room waiver
5. Bills and Invoices (motion)
6. Financial Report
  - a. Review of library and Events Partnership budget and accounts
7. Director's Report
  - a. Budget
    - i. 3<sup>rd</sup> property tax distribution
    - ii. ELS license sticker sales
    - iii. Property tax issue information
  - b. Building and Grounds
    - i. Shampoo of auditorium carpet
    - ii. Garden pots changed for winter
  - c. Personnel
    - i. T'Mocha Dean-Wilhite and Heather Hanson join circulation
    - ii. Amy Gonzalez has joined Youth Services and Lesle Woolridge will be joining Youth Services
    - iii. Allison, Vicki and Hannah will be attending ILA to attend a presentation by Hannah about social media in libraries
  - d. Programs
    - i. Staff in-service *Approaching People Who Have Experienced Trauma*
    - ii. *Trunk or Treat* will be October 28<sup>th</sup> 6:00-8:00pm. Theme is *Land of Oz*
    - iii. Anniversary show for *Smooth Fusion* will be October 21<sup>st</sup> 7:00 to 10:00pm
  - e. Other
    - i. Library board seat is still open
    - ii. Allison and Steve is working on transition to new administration
8. Unfinished Business
9. New Business
  - a. Project SUN partnership (motion)
  - b. Surplus laptops (motion)
  - c. Weapons policy (motion)
10. Executive session as needed (motion)
  - a. An executive session will be needed
    - i. Review of executive session minutes for last 6 months
11. Adjournment (motion)

**NOTE: If you will be unable to attend, please call Mr. Bertrand at the Library 815.939.4564. Five members comprise a quorum; a quorum is necessary to conduct business.**