

Kankakee Public Library
201 East Merchant Street, Kankakee IL
Board of Trustees Meeting
May 17, 2022
5:30pm – 3rd Floor Meeting Room
ORDER OF BUSINESS

1. Call to Order/Roll Call (motion)
2. Minutes (needs approval)
 - A. April 19, 2022 meeting minutes
3. Public Comment (5 minute limit)
4. Communications
 - A. April 2022 statistics
 - B. January – April comparative statistics
 - C. Notice of 90 day board member replacement bill
 - D. Thank you note to Desnee Thompson
5. Bills and Invoices (needs approval)
6. Financial Report
 - A. Review of library and Events Partnership accounts
7. Director’s Report
 - A. Budget
 - a. End of year report
 - b. ARPA report
 - B. Personnel
 - a. Assistant director and supervisor job description updates
 - C. Building and Grounds
 - a. Kankakee Kultivator plantings
 - D. Programs
 - a. Youth Services program numbers increase
 - b. Lawyers in the Library program
 - c. Fine Free April
 - d. In-service program
 - E. Other
 - a. Bob de Oliveira resignation
 - b. City council in service-meeting
8. Unfinished Business
 - A. Reports and progress on library director search committee
9. New Business
 - A. Budgetary continuing resolution (needs approval)
 - B. Policy update to change room capacity of small meeting rooms to 10 (needs approval)
 - C. Adult Services internet use policy time increased to four hours per day and removal of \$1.00 fee (needs approval)
 - D. Update of supervisors and assistant director job descriptions (needs approval)
10. Executive session as needed (motion)
- An executive session will not be needed
11. Adjournment (motion)

NOTE: If you will be unable to attend, please call Mr. Bertrand at the Library 815.939.4564. Five members comprise a quorum; a quorum is necessary to conduct business.