

**Kankakee Public Library November 18th, 2025
Board Meeting Minutes**

The meeting of the Kankakee Public Library Board of Trustees began at 5:32pm.

ROLL CALL:

Present: Mike Gall, Vena Burkes, Bruce Conway, Michael Costanza, Ruth Hatcher, Bonnie Brewer, Geraldine Adams

Absent: Elizabeth Barbosa

Also present were: Allison Beasley, Library Director, Camille Rose, Assistant Director of Library Engagement, Vicki Forquer, Assistant Director of Library Resources, Shanelle Robinson, Marketing Coordinator/Business Manager

Review of Minutes: The October minutes were reviewed. Burkes made a motion to approve the minutes and Gall seconded the motion. The board approved the minutes unanimously.

Public Comment: There was no public comment.

Communications: Director Beasley presented the October statistics to the board, along with the Lions Pride newsletter. Director Beasley also presented a new library partnership with Our Aging Services.

Bills and Invoices and Financial Report: The bills and invoices for October were presented to the board. Burkes inquired about unknown charges listed, Director Beasley stated that due to Baker and Taylor closing, book purchases are being made through Amazon so charges were briefly listed unknown until reconciled shortly after printing of statement. All three charges listed unknown were fixed shortly after reconciliation. Gall motioned to approve the bills and invoices for the library, Burkes seconded. The board approved unanimously. The October Kankakee Events Partnership bills and invoices were presented. Hatcher motioned to approve and Burkes seconded. The board approved unanimously. In the financial report Director Beasley mentioned elevator repairs have been costly causing budget lines to go over. Final sponsor was also received for music fest and final count will be ready soon.

Director's Report: Director Beasley reported the following: The library received another property tax reimbursement. Elevator repairs have been finalized and paid for. Equalization grant that library receives will increase amount given next year, plans in works to discuss ways to utilize funds in the library. Carpet cleaning will soon commence for all floors of the library. Adult Services Supervisor interviews were conducted, Latrina Green, previously Outreach Coordinator, was hired for the role. New computers have replaced the public and staff computers on each floor with updated systems to be able to run software and programs.

Unfinished Business: There was no unfinished business.

New Business: Board was presented with 2026 Non-Resident Fee increase proposal. Per Director Beasley, yearly fee for non-residents must match the median amount city tax payers pay towards library. Conway inquired about amount changes, and pushed back vote to next meeting. There was no vote on 2026 Non-Resident Fee proposal.

Executive Session: There was no executive session.

Burkes motioned to adjourn at 6:07pm. Minutes respectfully submitted by Shanelle Robinson.