

Kankakee Public Library October 15th, 2024
Board Meeting Minutes

The meeting of the Kankakee Public Library Board of Trustees began at 5:30pm.

ROLL CALL:

Present: Mike Gall, Kent Wade, Michael Costanza, Vena Burkes, Ruth Hatcher

Absent: Bruce Conway, Geraldine Adams, Liz Barbosa, Bonnie Brewer

Also present were: Allison Beasley, Library Director, Vicki Forquer, Director of Library Resources, Korie Worth, Business Manager

Review of Minutes: The September 24th minutes were reviewed. Gall made a motion to approve the minutes and Burkes seconded the motion. The board approved the minutes unanimously.

Public Comments: There was no public comment.

Communications: Director Beasley presented the October statistics to the board. Assistant Director Rose created a support staff newsletter that has since been upgraded to an all staff newsletter. Supervisor Thompson has been filling in for Outreach.

Bills and Invoices and Financial Report: The bills and invoices for the previous month were presented. Hatcher motioned to approve the bills and invoices for the library and Burkes seconded. The board approved unanimously. The partnership bills and invoices were presented. Costanza motioned to approve and Gall seconded. The board approved unanimously.

Director's Report: The following was reported: Two property tax installments were received this month. Supervisor Davis is continuing on with the carpet cleaning project. Four part-time staff have joined the team. The staff in-service was held last week and was well attended. The Adult Services department have a couple programs coming up. Youth Services are working on the Halloween Spooktacular. The public services desks are decorated for a contest where the patrons vote for their favorite. The MSMF financials for 2024 are officially closed out and a retrospective has been provided.

Unfinished Business: There was discussion on the OMA officer training Ms. Burkes is working on.

New Business: The board was given the MSMF retrospective. There was discussion. The Clove Alliance MOU was shared with the board.

Executive Session: There was no executive session.

Burkes motioned to adjourn at 6:05pm.

Minutes respectfully submitted by Korie Worth.