

**Kankakee Public Library December 17th, 2024
Board Meeting Minutes**

The meeting of the Kankakee Public Library Board of Trustees began at 5:35pm.

ROLL CALL:

Present: Bruce Conway, Kent Wade, Mike Gall, Bonnie Brewer, Michael Costanza, Liz Barbosa, Geraldine Adams, Ruth Hatcher

Absent: Vena Burkes

Also present were: Allison Beasley, Library Director, Camille Rose, Assistant Director of Library Engagement, Vicki Forquer, Assistant Director of Library Resources and Korie Worth, Business Manager.

Review of Minutes: The November 19th minutes were reviewed. Gall made a motion to approve the minutes and Hatcher seconded the motion. The board approved the minutes unanimously.

Public Comments: There was no public comment

Communications: Director Beasley presented the November statistics to the board. Assistant Director Rose discussed the staff newsletter.

Bills and Invoices and Financial Report: The bills and invoices for the previous month were presented. Costanza motioned to approve the bills and invoices for the library and Adams seconded. The board approved unanimously. The bills and invoices for KEP were presented. Brewer motioned to approve the bills and invoices and Gall seconded; the board approved unanimously.

Director's Report: Director Beasley reported the library continues to be on target with the budget. The library staff did an incredible job decorating for the holidays. The supervisors have been conducting one-on-one check ins with their staff. Morale Boosters planned a great holiday party for the staff. The 18th annual Lion Wreathing took place last week and it was very successful with some new features added this year. The library also held the 16th annual Winter Market and this was the most attended to date. It was discovered the non-resident fee hasn't increased in price since 2013. The board will be asked to approve an increase. Director Beasley thanked the board and the staff as she has just celebrated her two-year anniversary as director.

Unfinished Business: The unfinished business involved board member Burkes, who is absent.

New Business: The board was presented with a request to raise the non-resident card fee from \$180 to \$225. Discussion was held. Conway suggested raising the rate to \$200 this year and \$225 next year. Wade motioned to approve the proposal of increasing the non-resident rate to \$200 this year and \$225 next year. Brewer seconded the motion and the board approved unanimously. The Veterans Assistance organization submitted an application to become a partner. The board held discussion; Hatcher approved the partnership request and Wade seconded. The board approved unanimously.

Executive Session: There was no executive session.

Gall motioned to adjourn at 6:40pm.

Minutes respectfully submitted by Korie Worth