

**Kankakee Public Library**  
**Board of Trustees Meeting**  
**December 16, 2025**  
**5:30pm – 3<sup>rd</sup> Floor Meeting Room**  
**ORDER OF BUSINESS**

1. Call to Order/Roll Call (motion)
2. Minutes (motion)
  - A. November minutes
3. Public Comment (3 minute limit)
4. Communications
  - A. November Statistics
  - B. Staff Newsletter *Lions Pride*
  - C. Thank You Card
  - D. MSMF 2025 Retrospective
5. Bills and Invoices (motion)
  - A. KPL checks
  - B. KEP checks
6. Financial Report
  - A. Review of KPL and KEP budget and accounts
7. Director's Report
  - A. Budget
  - B. Building and Grounds
  - C. Personnel
  - D. Programs
  - E. Other
8. Unfinished Business
  - A. 2026 Non-Resident Fee (motion)
  - B. Open Meetings Act information
9. New Business (motion)
10. Executive session will be not needed this month (motion)
11. Adjournment (motion)

**NOTE: If you will be unable to attend, please call Director Beasley at the Library 815.939.4564. Five members comprise a quorum; a quorum is necessary to conduct business.**